

The Nuts and Bolts of ACGME



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APMOG Region 1 Representative

WHAT IS ACGME?

- Independent, non profit, physician led organization
- Sets and monitors professional educational standards for US graduate medical education programs and institutions that sponsor them
- Renders accreditation decisions based on compliance with these standards



Accreditation Council for **Graduate Medical Education**

Blog

LOG INTO

Accreditation Data System (ADS)

ACGME Surveys

Case Log System

Institution and Program Finder

What We Do

Designated Institutional Officials **Program Directors** and Coordinators

Residents and Fellows

Meetings and **Educational Activities** **Data Collection** Systems

Specialties

The Accreditation Data System (ADS) will be unavailable on Thursday, January 27 from 8:00 PM until 10:00 PM Central Time. We apologize for any inconvenience.

Take a Closer Look at the ACGME

Posts on the ACGME Blog provide detail and context to the work of the ACGME, details about the Annual Educational Conference, interviews with members of the graduate medical education community, and more!



WHAT'S NEW

New ACGME podcast, "Navigating Well-Being in Omicron's Wake"

FEBRUARY 16, 2022

February issue of JGME now available

FEBRUARY 14, 2022

Access content after #ACGME2022 with premium registration

FEBRUARY 7, 2022

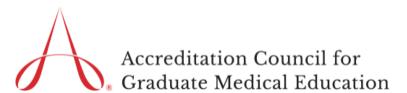
Enhanced Physician Well-Being Tools and Resources section now available

JANUARY 24, 2022

Conference Closing Plenary and Keynote speakers announced

JANUARY 18, 2022

LEARN MORE >





Type your search here...

Accreditation Data System (ADS)
ACGME Surveys

Case Log System

Institution and Program Finder

What We Do

Designated
Institutional Officials

GME Home > What We Do

What We Do

Program Directors and Coordinators Residents and Fellows

Meetings and Educational Activities Data Collection Systems

Specialties

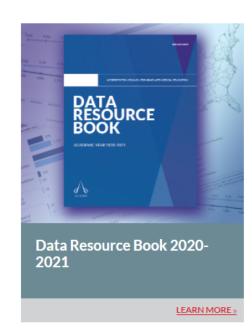
What We Do

The ACGME accredits Sponsoring Institutions and residency and fellowship programs, confers recognition on additional program formats or components, and dedicates resources to initiatives addressing areas of import in graduate medical education. The ACGME employs best practices, research, and advancements across the continuum of medical education to demonstrate its dedication to enhancing health care and graduate medical education. The ACGME is committed to improving the patient care delivered by resident and fellow physicians today, and in their future independent practice, and to doing so in clinical learning environments characterized by excellence in care, safety, and professionalism.

ME Funding: Industry/Other Sources



The ACGME is a private, 501(c)(3), not-for-profit organization that sets standards for US graduate medical education (residency and fellowship) programs and the institutions that sponsor them, and renders accreditation decisions based on compliance with these standards. In academic year 2019-2020, there were approximately 865 ACGME-accredited institutions sponsoring approximately 12,000 residency and fellowship programs in 182 specialties and subspecialties. Accreditation is achieved through a voluntary process of evaluation and review based on published accreditation standards. ACGME accreditation provides assurance that a Sponsoring Institution or program meets the quality standards (Institutional and Program Requirements) of the specialty or subspecialty practice(s) for which it prepares its graduates. ACGME accreditation is overseen by a Review Committee made up of volunteer specialty experts from the field that set accreditation standards and provide peer evaluation of Sponsoring Institutions and specialty and subspecialty residency and fellowship programs.

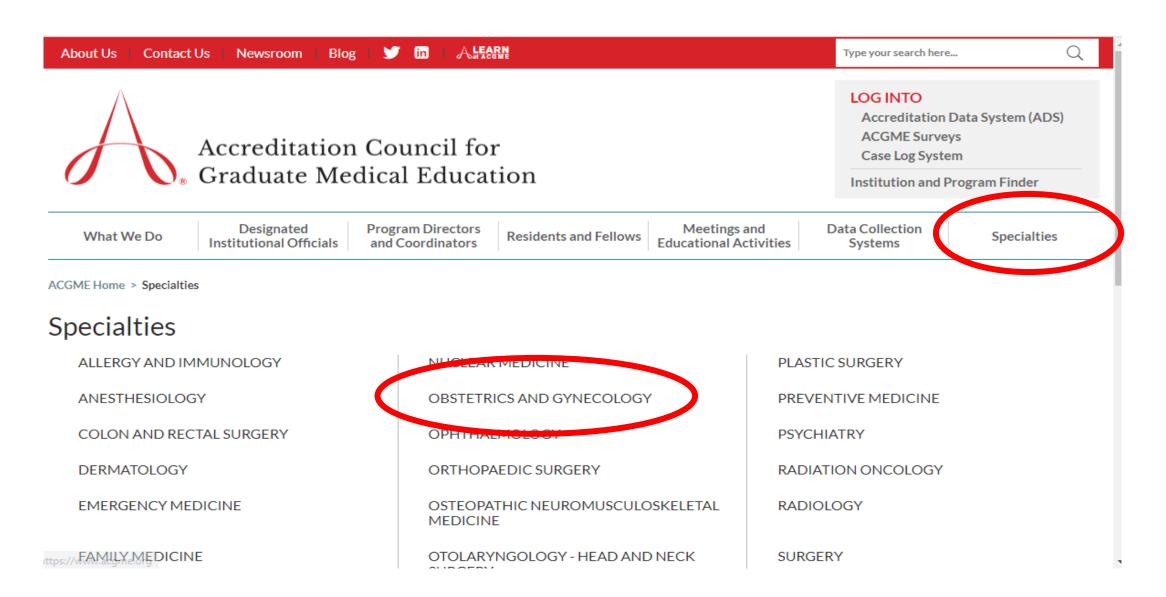


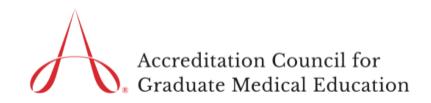
ACCREDITATION



- Achieved through process of evaluation and review based on accreditation standards (Common Program Requirements)
- Overseen by a Review Committee comprised of volunteer specialty experts from the field
 - Prepare, revise and/or recommend, specialty specific and institutional requirements to reflect current educational and clinical practice
 - Provide peer evaluation to assess the degree to which programs or sponsoring institutions comply with published educational standards.

COMMON PROGRAM REQUIREMENTS (CPR)





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Meetings and Educational Activities Data Collection Systems

Specialties

ACGME Home > Specialties > Obstetrics and Gynecology

Obstetrics and Gynecology

Program Requirements and FAQs

Currently in Effect Obstetrics and Gynecology FAQs 7/1/2021 Addiction Medicine Addiction Medicine FAQs Complex Family Planning 7/1/2021 Complex Family Planning FAQs Female Pelvic Medicine and Reconstructive Surgery 7/1/2021 Female Pelvic Medicine and Reconstructive Surgery FAQs Gynecologic Oncology FAQs 7/1/2021 Maternal-Fetal Medicine 7/1/2021 Maternal-Fetal Medicine (tracked changes copy) Maternal-Fetal Medicine FAQs 7/1/2021 Reproductive Endocrinology and Infertility Reproductive Endocrinology and Infertility FAQs

Overview

Program Requirements and FAQs and Applications

Milestones

Documents and Resources

Review Committee Members



Contact Us:

Executive Director for RCs of Obstetrics and Gynecology, Ophthalmology, and Urology

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Accreditation Administrator, RC for Obstetrics and Gynecology

REVIEW COMMITTEE (RC)

- Meets annually to assesses program and determine accreditation status utilizing the following data:
 - ➤ ADS Annual Update
 - ➤ Resident Survey
 - ➤ Faculty Survey
 - ➤ Certification Examination Performance
 - ➤ Case Log Data
 - ➤ Hospital Accreditation Data
 - **➤**ACGME Complaints
 - ➤ Historical Accreditation Decisions/Citations
 - ➤ Institutional Quality and Safety Metrics



What are the Program Evaluation Committee (PEC) and Annual Program Evaluation (APE) and what do they mean?

- PEC meets annually and is responsible for:
 - ➤ Program planning
 - ➤ Development, implementation and evaluation of educational activities of the program
 - ➤ Review the program annually using:
 - ❖360 evaluations
 - ❖ Documentation of formal, systematic evaluation of the curriculum
 - > Internal audit to prepare for annual WebADS entries in August.
 - ➤ Preparation of a written Annual Program Evaluation (APE).

What is the Clinical Competency Committee (CCC)

- Review all resident evaluations at least semi-annually;
- Determine each resident's progress on achievement of the specialty-specific Milestones;
- Meet prior to the residents' semi-annual evaluations and advise the Program Director regarding each resident's progress;
- Appointed by the program director;
- Must include three members of the program faculty, at least one of whom is a core faculty member;
- Additional members must be faculty members from the same program or other programs, or other health professionals who have extensive contact and experience with the program's residents;

Annual Review of Data ACGME Survey Letter of Notification SWOT Internal Review Internal Review External Review **External Review** RC Reviews to ADS Confer PEC APE Annual Accreditation Update Visit

The ACGME is a private, 501(c)(3), not-for-profit organization that sets standards for US graduate medical education (residency and fellowship) programs and the institutions that sponsor them, and renders accreditation decisions based on compliance with these standards. In academic year 2019-2020, there were approximately 865 ACGME-accredited institutions sponsoring approximately 12,000 residency and fellowship programs in 182 specialties and subspecialties. Accreditation is achieved through a voluntary process of evaluation and review based on published accreditation standards. ACGME accreditation provides assurance that a Sponsoring Institution or program meets the quality standards (Institutional and Program Requirements) of the specialty or subspecialty practice(s) for which it prepares its graduates. ACGME accreditation is overseen by a Review Committee made up of volunteer specialty experts from the field that set accreditation standards and provide peer evaluation of Sponsoring Institutions and specialty and subspecialty residency and fellowship programs.

- · Advancing Innovation in Residency Education (AIRE) »
- Common Program Requirements »
- Medically Underserved Areas and Populations »
- Milestones »
- New Specialty or Subspecialty Proposals »
- Review and Comment »
- · Self-Study »
- Site Visit »
- Single GME Accreditation System »

SELF-STUDY



About Us

Contact Us

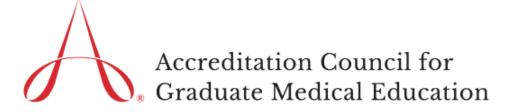
Newsroom

Blog



A LEARN

- Internal comprehensive evaluation of the residency or fellowship program, with the aim of improvement;
- An exploration of program aims;



What We Do

Designated Institutional Officials Program Directors and Coordinators

Residents and Fellows

Meetings and Educational Activities

ACGME Home > What We Do > Accreditation > Self-Study

Self-Study

The ACGME is finalizing its plans for the program Self-Study and developing its process for conducting periodic site visits for programs with a status of Continued Accreditation. The ACGME will not assign program Self-Study dates or 10-Year Accreditation Site Visit dates until further notice. Look for updated information in the coming months. Note: Sponsoring Institution Self-Studies will proceed according to the Institutional Review Committee's announced plan.

Steps for Conducting The ACGME Program Self-Study

The suggested steps described here are intended to offer guidance to programs conducting their Self-Study.

SITE VISIT

About Us

Contact Us

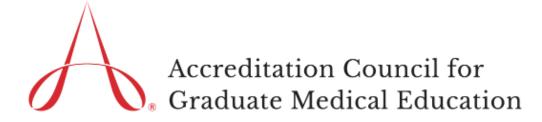
Newsroom

Blog



A LEARN at ACGME

 Assesses compliance with Institutional and Program Requirements.



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ACGME Home > What We Do > Accreditation > Site Visit

Site Visit

Accreditation and recognition site visits are conducted in person or using remote technology. Sponsoring Institutions and programs will be notified of the modality for their site visit.

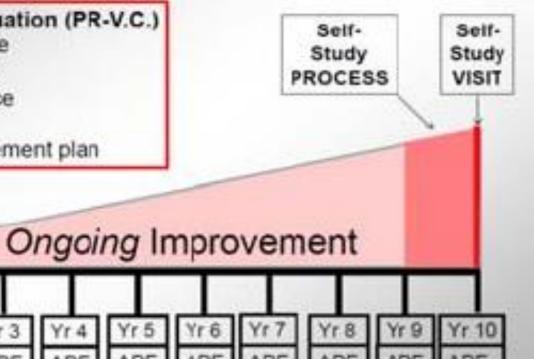
Department of Accreditation, Recognition, and Field Activities

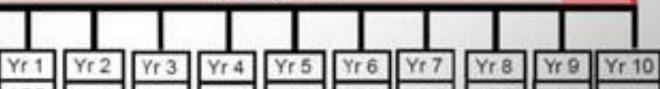
The accreditation and recognition process for Sponsoring Institutions and programs includes site visits to assess compliance with the applicable Institutional and Program Requirements. All accreditation and recognition site visits for Sponsoring Institutions and programs are performed by Accreditation Field Representatives who are employed by the ACGME.

Ten Year Self-Study Visit

Annual Program Evaluation (PR-V.C.)

- Resident performance
- Faculty development
- Graduate performance
- Program quality
- Documented improvement plan





What is WEBADS

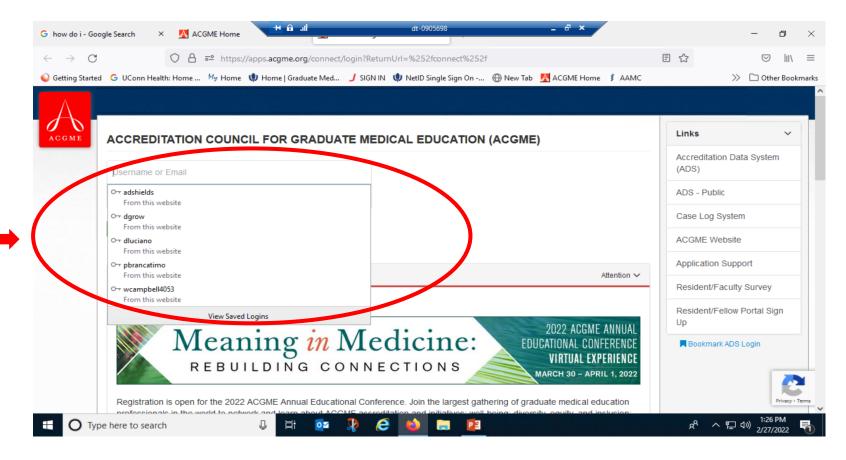
ACGME WEB ADS = Accreditation Data System

- Contains current data of every ACGME accredited Program
 - Critical data used for accreditation
 - Accredited Data System (ADS)
 - Case Log System
 - ACGME Surveys
- Maintained by Program Manager and Program Director
 - Yearly verification and updates of general information August
 - Document major organizational program changes as they occur ongoing
 - Verify accredited training of all residents and fellows end of academic year
- Detailed snap shot of your program

Accessing WEBADS







Maintenance Messages

Attention >

ADS and Case Logs will be unavailable on Thursday, February 24th from 5:00 a.m. until 5:15 a.m. Central

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Organizations

1 Use the select button to access the organization you would like to view. Use the default button to set your default organization.

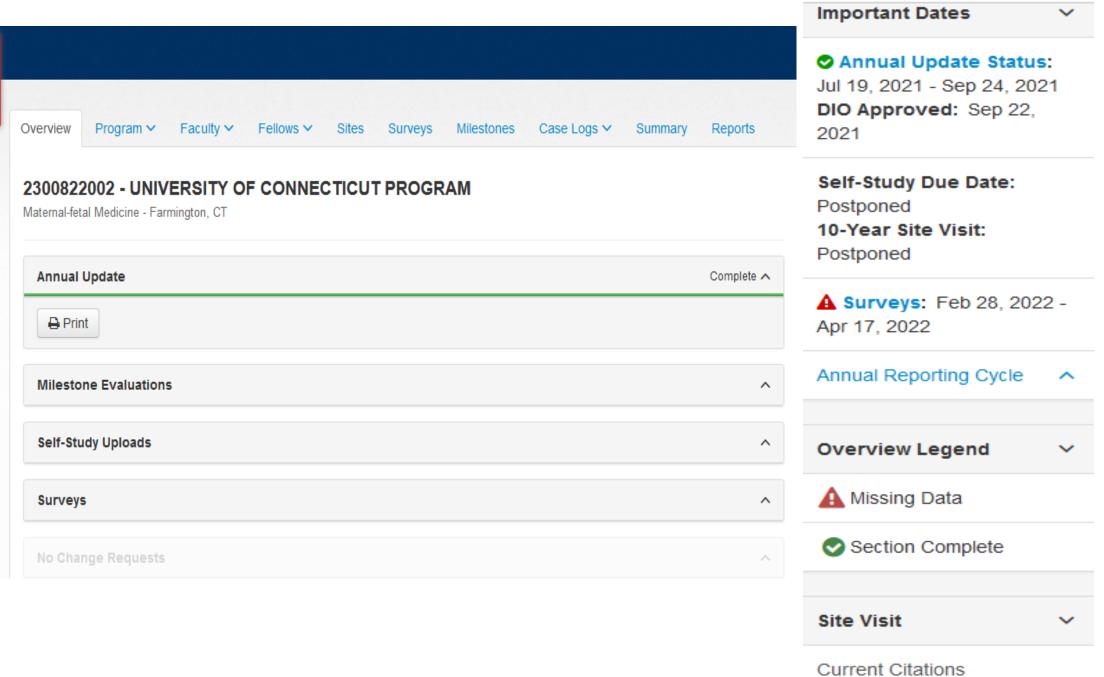
Code	Name	Specialty		
2300822002	University of Connecticut Program	(230) Maternal-fetal medicine	•	Default

Applications

1 Use the View button to access the Application you would like to view.

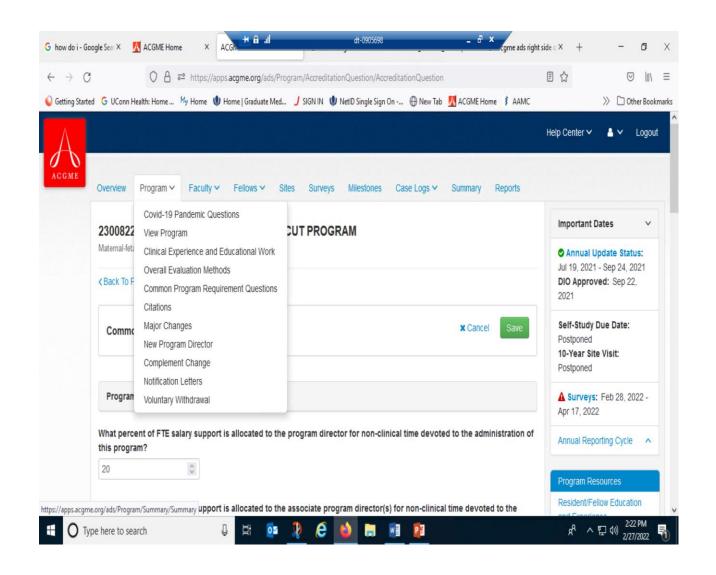
Application Name	Application Status	
Accreditation Data System (ADS)	Online	View
Case Log System	Online	View





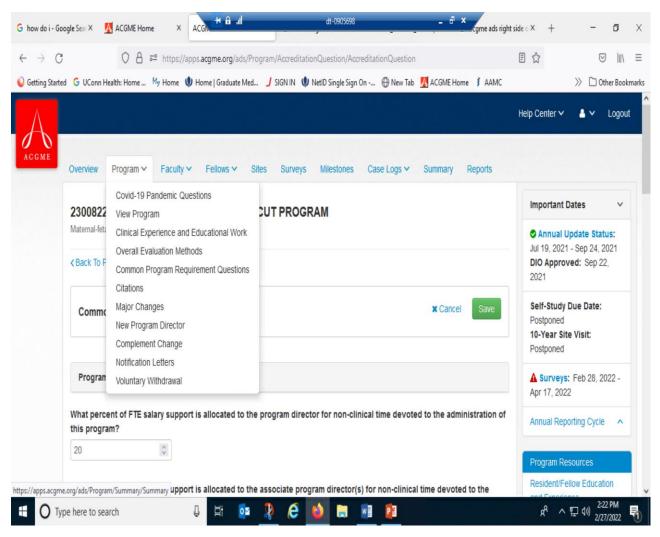
PROGRAM TAB

- The entire profile of your program
- Yearly ADS update questions
- Important information
 - Citations
 - Major Changes
 - New Program Director
 - Compliment Change
 - Notification Letters
 - Voluntary Withdrawal



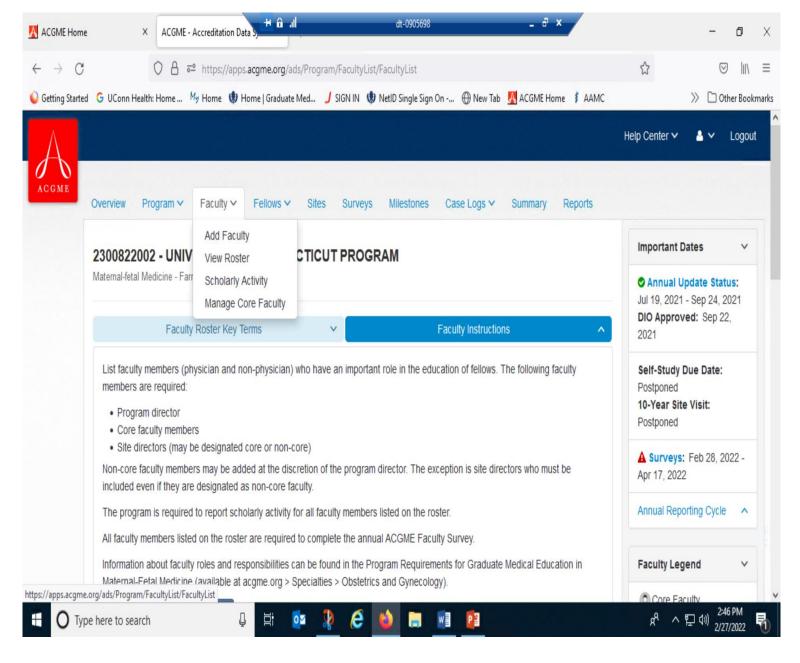
Yearly Web Ads Updates/Reporting

- Citations
 - Address each year until resolved
- Major Changes
 - Include all major changes giving clearer picture of your program over the past year
 - New Program Director
 - Compliment Change
 - Reduced faculty
 - Anything that could have affected the residency/fellowship



FACULTY TAB

- Home Page
 - Faculty Roster Key Terms
 - Faculty Instructions
- Add Faculty
- View Your Roster
- Make Changes



2300822002 - UNIVERSITY OF CONNECTICUT PROGRAM

Maternal-fetal Medicine - Farmington, CT

⟨ Back To Faculty

Faculty Scholarly Activity Instructions

Please review the Faculty Roster under the 'Faculty' Tab before proceeding. Enter **scholarly activity** that occurred **during the previous academic year**. Scholarly activity must be entered for all active faculty.

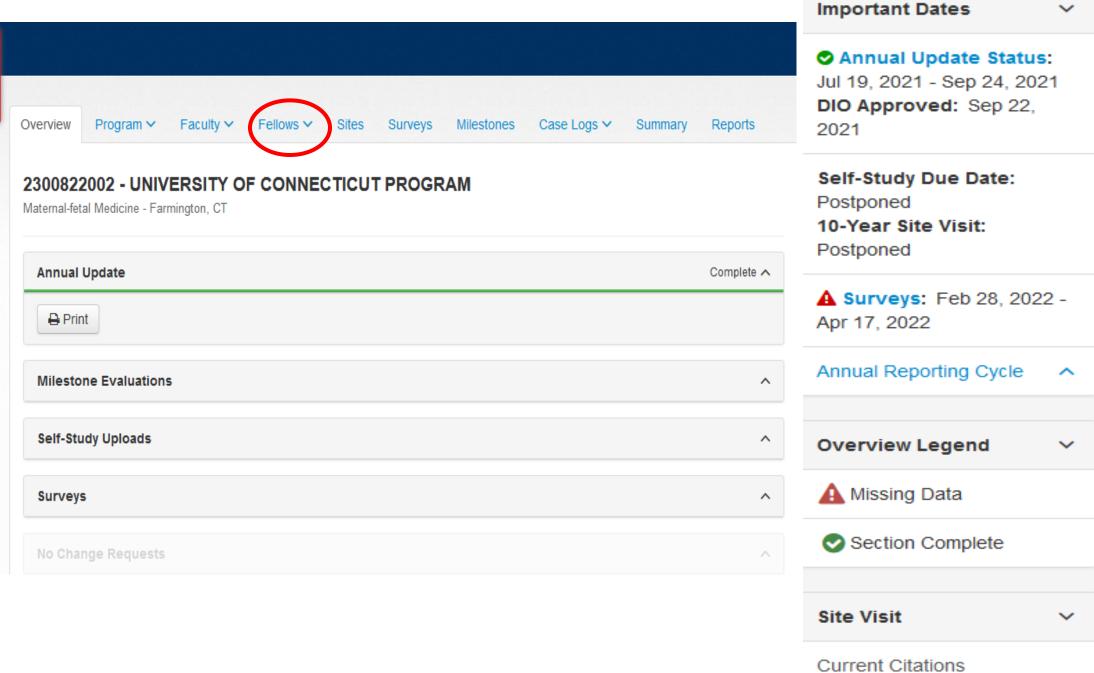
If another program at your institution has already entered scholarly activity for a faculty member listed below, you can copy it to your program using the "Copy" button (this button will be disabled if the person is not matched to another program at your institution). Click the "No Activity" button if the faculty member had no scholarly activity during the previous academic year.

Activity for previous years is presented in PDF format (beginning in 2014-2015) and posted following the end of each academic year. **Previous years of scholarly activity** are not editable.

Download Scholarly Activity Template

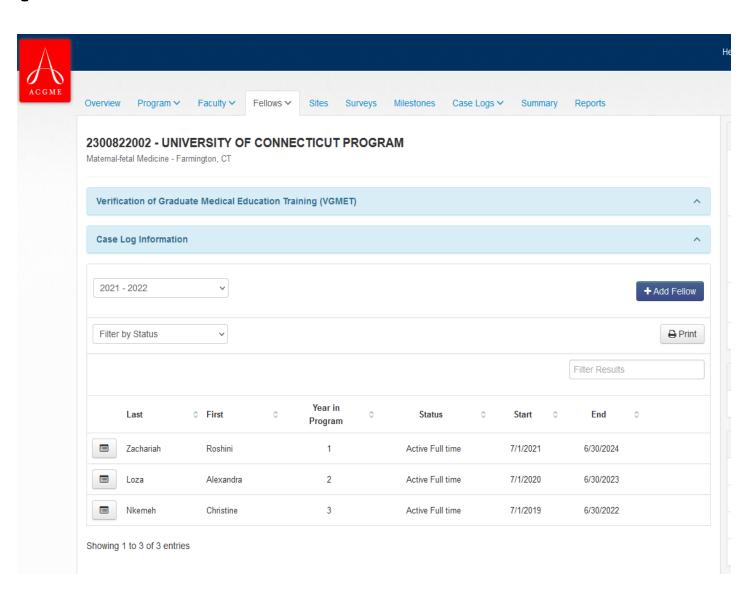
								₽ Print			
Faculty Member	• PMID	Non-PMID Peer Review Publications	① Other Publications	© Conference Presentations	6 Other Presentations	Chapters Textbooks	9 Grant Leadership	Leadership or Peer- Review Role	formal Courses	Domains	
Andrea Shields MD, MS	1 - 32985379 2 3 4	0	0	2	1	0	1	Υ	Υ	Research Grants Quality Reviews Curricula	Copy



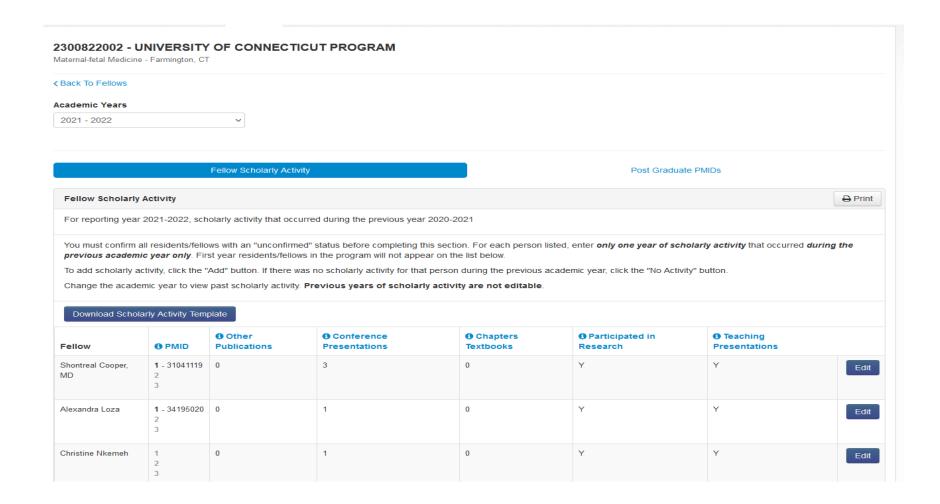


FELLOW/RESIDENT TAB

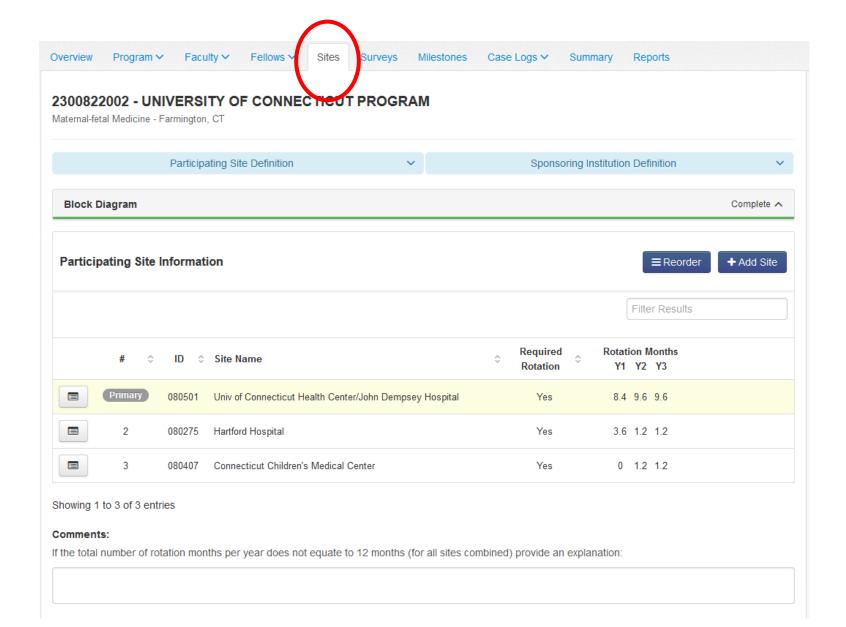
- Add Fellows or Residents
- View Your Roster
- Make Changes to Resident and Fellow Status
- View and Update Scholarly Activity
- Certification



FELLOW/RESIDENT SCHOLARLY ACTIVITY



SITES TAB



SUMMARY TAB

Overview F

Program V

Faculty >

Fellows ✓ Sites

Surveys

Milestones

Case Logs ∨

Summary

Reports

2300822002 - UNIVERSITY OF CONNECTICUT PROGRAM

Maternal-fetal Medicine - Farmington, CT

Approximate Date of Next Site Visit: No Information Currently Present

Self-Study Due Date (Postponed): December 01, 2020 10-Year Site Visit (Postponed): December 01, 2022

Program Summary

Use the "Edit Program Information" option to edit the information in your Program Summary. The "View Summary" and "Print Summary PDF" options will allow you to review or print your Program Summary in HTML or PDF formats respectively.

Edit Program Information

View Summary

♣ Print Summary PDF

TO SUM IT UP

- WEBADS houses your entire program
- Specific to each accredited site
- Prepare yearly reports via ADS system
- Document major changes on going

ACGME Compliance: Why it matters!

ALL PROGRAMS MUST BE ACCREDITATED TO RUN

GREEN ZONE Accreditation Statuses-Program has no major areas of non compliance. Could still receive citations/Areas for Improvement that would need to be addressed.

- Initial Accreditation
- Continued Accreditation
- Continued Accreditation without Outcomes

ORANGE ZONE Status- in jeopardy of losing accreditation if areas of non compliance are not resolved

 Probationary Accreditation (failure to demonstrate substantial compliance program will undergo site visit before accreditation is official withdrawn YELLOW ZONE Accreditation Statuses – program has areas of non compliance that must be addressed

- Initial Accreditation with warning
- Accreditation with Warning

RED ZONE Accreditation Statuses – failure to demonstrate areas of compliance after two annual reviews upon receiving probation status

- Withdrawal of Accreditation
- Withdrawal of Accreditation Under Special Circumstance (due to loss of resources/faculty/funding or EGREGIOUS non compliance with requirements)
- Voluntary Withdrawal of Accreditation

PROGRAM WILL NEED TO CLOSE

Common Program Requirements

- Criteria for "grading" (accreditation)
- Everything that's part of your program will be scrutinized against the Common Program Requirements
- ACCREDITATION KEEPS PROGRAMS OPEN and able to recruit!

Never fear! The ACGME Tells you exactly what they want within the Common Program Requirements!

So. Much. To. Consider

Physical Hospital Buildings and their resources WELL BEING

Teamwork



Scholarly Activity for faculty and trainees

Patient Safety/QI

The Educational Environment for trainees (administrative and clinical responsibilities)

Fatigue mitigation

Supervision (your program must have a policy and must have a chain of command)

Qualifications of Program Leadership and Faculty

Other considerations

Evaluations (The Core competencies)

- Faculty→ Trainee (after rotations)
- Trainee → Faculty (at least once a year)
- Trainee \rightarrow 360 Evaluations- Self, peers, staff (at least on
- Trainee → Rotations, Program (at least once a year)
- Faculty → Program (at least once a year)
- Final Summative of Trainee by PD

Required Committees

- The Clinical Competency Committee
- The Program Evaluation Committee
- -- Minutes must be taken at meetings and SAVED



How does the ACGME know we are following all of this?







SURVEY RESULTS from Faculty, Trainees



Final Case Log Numbers



Board Exam Results (Qualifying/Certifying)



TIMELINESS of Submissions (WebAds, Milestones)



Program Annual Review: WEBADS

Snapshot of Entire Program- What the RRC uses for Accreditation Decisions

Clinical Experience and Educational Work, Patient Safety and Learning Environment:

- Systems in place
- Frequency of house calls
- Attestation of 80 Hour work week



Overall Evaluation Methods

- Members of PEC, CCC
- Attestation that PD does semi annual evaluations with residents



Common Program Requirements Questions

- FTE % of PD, APD, PC
- Appropriate tools for screening well being, having confidential mental health assessment/counselling/urge nt care available
- Other learners
- Teaching of pain management
- A check box re faculty development



What do they want to know about your program director and faculty

Program Director Webads CV

- Personal Info (med school, degrees)
- GME info (training)
- Licensures (make sure up to date)
- Academic Appointments in last 10 years
- Concise summary of role/responsibilities (narrative)
- Current professional activities (up to 10, within 5 years)
- Bibliography (most representative, limit of 10, within 5 years)
- Articles (limit of 10, within 5 years)
- Participation in local, regional, national activities, including grants

Profile information for Faculty and PD

- Med School graduation date/year
- Faculty role
- Year started teaching in GME
- Year started teaching in speciality
- Hours with residents

What is Reported/ How It's assessed

Faculty

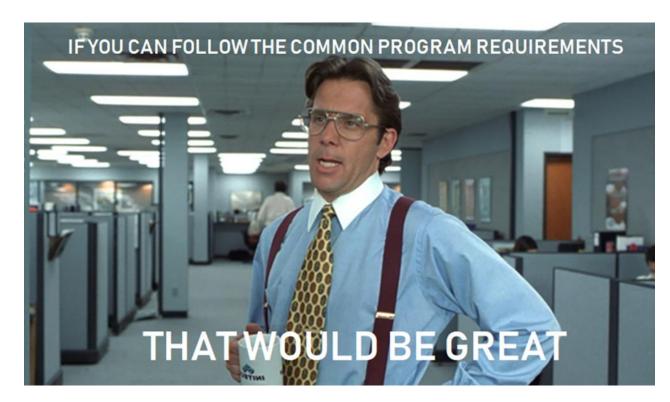
- Lack of scholarly activity
- Negative assessments via Surveys
- Faculty leaving program

Residents

- Lack of scholarly activity for more than one AY (they should at least do a Grand Rounds or participate in research)
- Not advancing, or advancing later than peers (not graduating on time)
- Chiefs not graduating with minimum case numbers
- Residents Leaving Program



Everything must align with Common Program Requirements!



The SURVEY

Your program's "Report Card"

What is the survey? A summary of how you are doing in the following CPR domains:

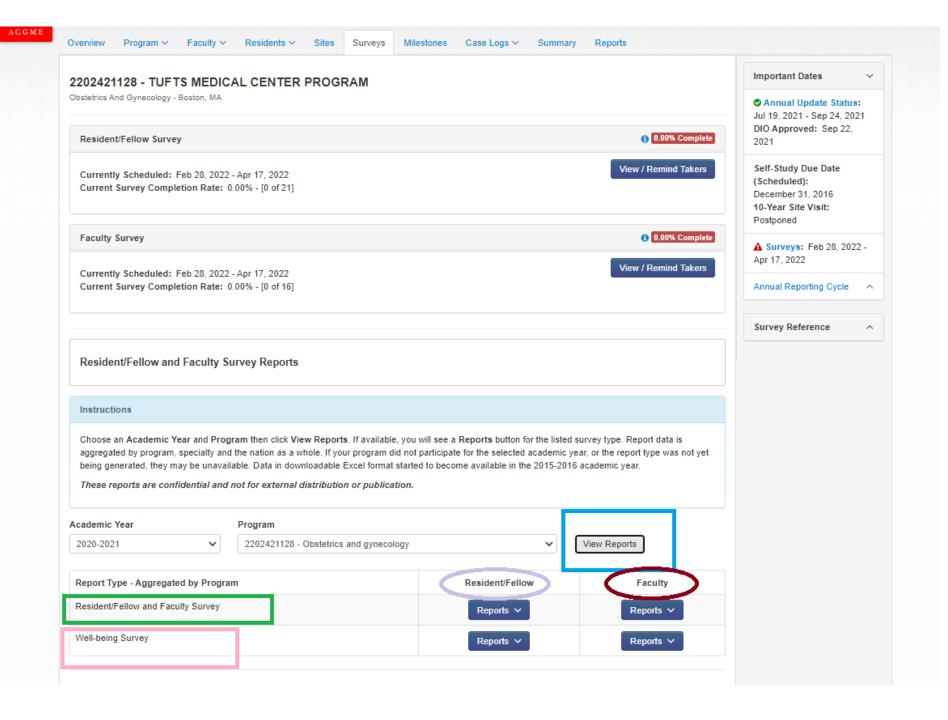
Faculty (Core for R, All for F)

- Resources (includes Faculty Development)
- Professionalism
- Patient Safety and teamwork
- Faculty Teaching and Supervision (includes PD Effectiveness and evaluation)
- Educational Content
- Diversity and Inclusion

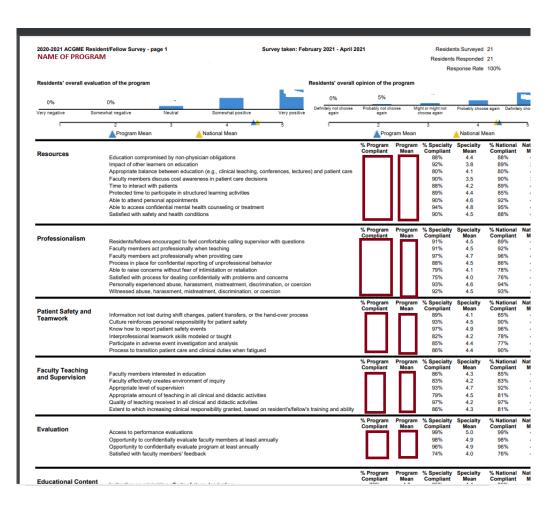
Trainee

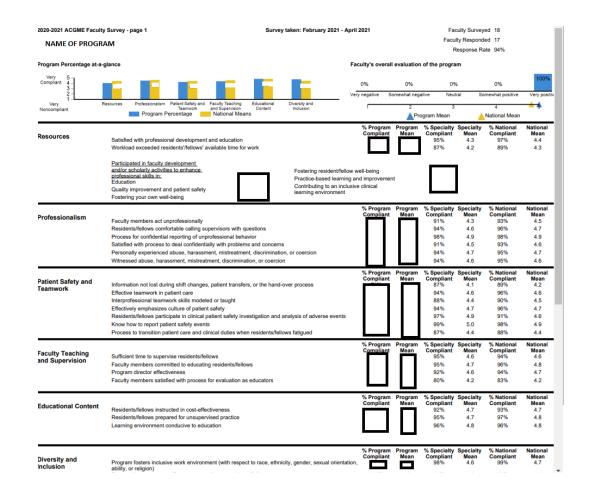
- Resources
- Professionalism
- Patient Safety and Teamwork
- Faculty Teaching and Supervision
- EVALUATION
- Educational Content (includes sleep deprivation/fatigue,mental health)
- Diversity and Inclusion
- Clinical Experience and Education (hours worked)

Survey Responses



What does a report look like?



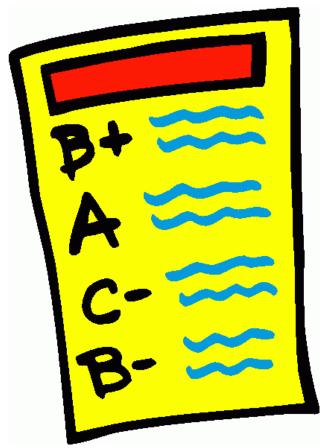


GOALS: No less than 80% Compliant. No Less than 4.0 Mean. A 3 year downward trend can generate a citation.

How to Understand the Reports, especially for not so compliant results:

- Questions are asked on a likert scale: Strongly Disagree- Strongly Agree, Extremely Satisfied-Not at all Satisfied
 - ACGME is looking for answers to be POSITIVE, anything neutral or below raises flags...
- Sometimes scales change per question (1 is strongly agree for one question, 1 is strongly disagree for next question)

Disgruntled Faculty/Trainees can tank program



CASE LOGS and MILESTONES

MINIMAL INFO ON CASE LOGS

Residency Programs have stringent minimum case number requirements

- Residents must satisfy ALL minimum requirements by graduation; could ignite citation
- ACGME understands COVID: If program in good shape pre-COVID, fewer red flags, if not in good shape pre Covid, ACGME will investigate
- Downward trends = red flag/site visits
- ACGME understands Ab hysts are decreasing nationwide
- ACGME is still collecting data for some Fellowships before determining minimums

Running Case Log Reports

- Monthly for chiefs
- For CCC meetings (all residents)
- Semi annually for semi annual reviews (all resident)
- To assign cases (sometimes Admin chiefs or PDs will ask for numbers to help chiefs satisfy requirements)

Either the PD takes care of this or the PM will run and share with PD/APD

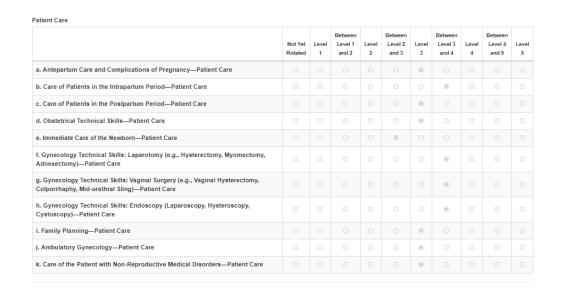
MILESTONES

The Resident Report Card

How are they determined?

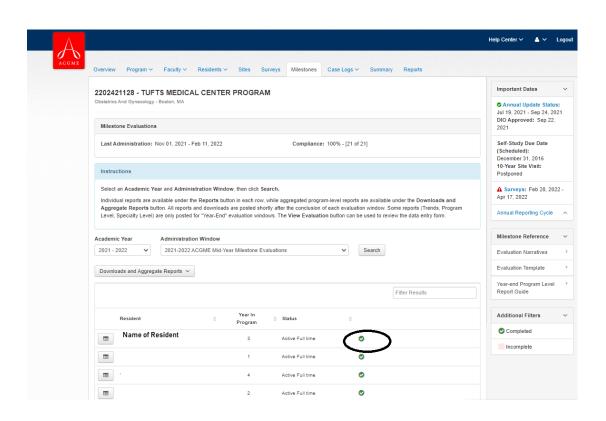
- Faculty evaluations of residents (raw data)
 - Med Hub/New Innovations/My Tip/Survey Monkey...
- The Clinical Competency Committee (using raw data/personal experience)
- The Program Director makes final say between evaluations/CCC

Scores are entered into WebAds BY DEADLINE



and 3 a. Peri-operative Care-Medical Knowledge b. Abdominal/Pelvic Pain (Acute and Chronic)-Medical Knowledge c. Abnormal Uterine Bleeding (Acute and Chronic)-Medical Knowledge d. Pelvic Mass-Medical Knowledge e. Pelvic Floor Disorders (Urinary Incontinence, Pelvic Prolapse, Anal Incontinence)-Medical Knowledge f. First Trimester Bleeding-Medical Knowledge g. Health Care Maintenance and Disease Prevention-Medical Knowledge

Medical Knowledge



You will get a citation if you do not complete report card on time. The ACGME does NOT review scores. It is up to the program to decide competency to graduate.

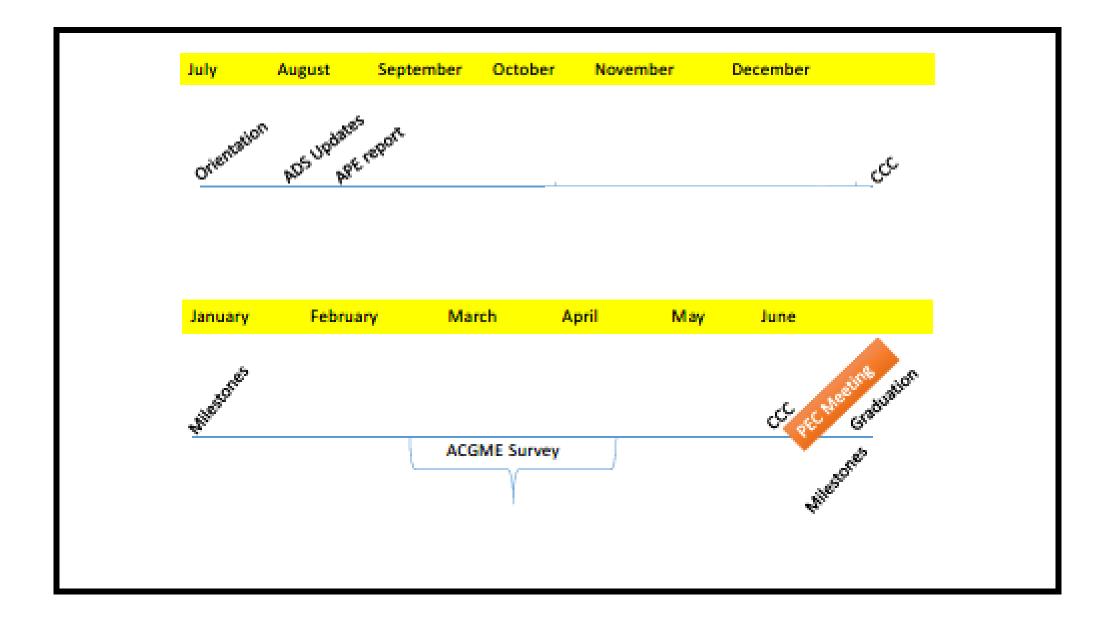
OUR ROLES ARE IMPORTANT FOR ACCREDITATION!

- Know how to look for answers via the CPR
- Know who to talk to for guidance (GME, ACGME)
- ALWAYS ASK IF UNSURE
- Stay as organized as possible
- If you get a citation or AFI, fix 'em fast
- Your whole department is a team
- Keep program away from site visits that come from citations
- YOU GOT THIS!



KNOWING CPR SAVES LIVES! AND SAVES PROGRAMS FROM CITATIONS!





QUESTIONS

